



## **SEN and Disability**

### **Local Offer: Primary Settings**

Mainstream, Short Stay Schools, Special  
Schools and Academies

Name of School: **Broadway Primary School**

School Number: **14030**

## Guidance for Completion

This template is designed to help you to pull together information so that parents of children with Special Educational Needs or Disabilities (SEND) know what support they can expect if their child attends your school/academy.

The SEND Reforms will place a statutory requirement on schools from September 2014 to make information available to parents about how the school supports children and young people with SEND. This information will form the main basis for the school's Local Offer, which has to be published on the school's website. Your website must include the name and contact details of your SENDCO and a link to the Local Authority's Local Offer when it becomes available.

The questions in the template are intended as prompts and reflect key issues that parents have told us they would like to know about when deciding which school could best meet their child's needs. You may also wish to consult with your own pupils' parents about what to include in your Local Offer.

In developing your school Local Offer you should be mindful that there is a requirement for a feedback facility to be available as part of the Local Offer and for responses to be given to feedback received.

Please provide a copy of your completed template along with the following completed information by email to [IDSS.SENDReforms@lancashire.gov.uk](mailto:IDSS.SENDReforms@lancashire.gov.uk)

When saving your local offer please use the following format:

LO-SCHOOLNAME-SCHOOLNUMBER

Eg LO-LEAFYVILLAGESCHOOL-011001

|   |  |            |                                     |   |
|---|--|------------|-------------------------------------|---|
| <b>School/Academy Name and Address</b>  | <b>Broadway Primary School</b>           |            | <b>Telephone Number</b>             | <b>01706 229832</b>   |
|   | <b>Broadway Haslingden Lancs BB4 4EH</b> |            | <b>Website Address</b>              | <a href="https://www.broadway.lancs.sch.uk/">https://www.broadway.lancs.sch.uk/</a> |
| <b>Does the school specialise in meeting the needs of children with a particular type of SEN?</b> | <b>No</b>                                | <b>Yes</b> | <b>If yes, please give details:</b> |   |
|   | <b>No</b>                                |            |                                     |   |
| <b>What age range of pupils does</b>  | <b>4 years-11years old</b>               |            |                                     |   |

|   |  |
|---|--|
| <b>the school cater for?</b>                            |  |
| <b>Name and contact details of your school's SENDCO</b> | <b>Mrs Mary Pedder</b><br><b>senco@broadway.lancs.sch.uk</b> |

We want to ensure that we keep your information up-to-date. To help us to do this, please provide the name and contact details of the person/role responsible for maintaining details of the Local Offer for your school/academy.

|                                 |                        |              |                                    |
|---------------------------------|------------------------|--------------|------------------------------------|
| <b>Name of Person/Job Title</b> | <b>Mrs Mary Pedder</b> |              |                                    |
| <b>Contact telephone number</b> | <b>01706 229832</b>    | <b>Email</b> | <b>senco@broadway.lancs.sch.uk</b> |

## Promoting Good Practice and Successes

The Local Offer will give your school the opportunity to showcase any good practice you have around supporting children with Special Educational Needs to achieve their full potential. If you have any examples of good practice or success stories, we would encourage you to include these on your Local Offer web pages. For reasons of confidentiality, please do not include a child's full name in any case studies you promote.

I confirm that our Local Offer has now been published on the school/academy website.

|   |   |             |               |
|---|---|-------------|---------------|
| <b>Please give the URL for the direct link to your school's Local Offer</b> | <a href="https://www.broadway.lancsngfl.ac.uk/wp-content/uploads/2017/09/SEN-Local-Offer.pdf">https://www.broadway.lancsngfl.ac.uk/wp-content/uploads/2017/09/SEN-Local-Offer.pdf</a> |             |               |
| <b>Name</b>   | <b>Mrs Mary Pedder</b>  | <b>Date</b> | <b>4.9.23</b> |

**Please return the completed form by email to:**  
[IDSS.SENDReforms@lancashire.gov.uk](mailto:IDSS.SENDReforms@lancashire.gov.uk)

## **Accessibility and Inclusion**

### **What the school provides**

Broadway Primary School is a main stream, one-form entry primary school. It is on a single level and is fully wheelchair accessible with all doorways and entrances to the school being wide enough to accommodate a wheelchair. There are accessible parking spaces available by arrangement for the public and disabled persons and a disabled toilet for wheelchair users if the need should arise. There is also a high riser wall mounted changing bench in the disabled toilet which is used as and when necessary. The furniture in school is modern and of a suitable height appropriate to the age group of children being taught in that classroom.

School newsletters are available on the school website and via a weekly text link. Other information is sent via text or a school letter, which is also on the school website. Included on the school website is a link to the Family Information Network Directory (FIND) newsletters, provided by Lancashire County Council)

We have a range of ICT resources for pupils with SEND in addition to Chromebooks, computers and interactive whiteboards installed in every classroom.

Parents can access the Disability Policy on the school website.

### **What the school provides**

At Broadway Primary School we endeavour to ensure that the learning needs of pupils with special educational needs and/or disabilities (SEND) are identified and assessed as early as possible. Any concerns are raised with parents and ways to support their child are discussed.

Typically, a pupil with Special Educational Needs and/or Disabilities will have a Teaching and Learning Plan. The Plan contains outcomes that are related to the pupil's next steps to learning with details of the additional provision to achieve the outcomes.

Parents are invited to termly meetings to discuss new outcomes and review their child's progress. Pupils are also involved in this process so that school, parents and pupils work in partnership.

There are 11 Teaching Assistants, 2 Higher Learning Teaching Assistants and a Learning Mentor that work with pupils in and outside the classroom to support their learning and emotional well-being. The expertise of outside agencies is also sought as and when necessary so that we can meet the learning needs of all our pupils.

Staff have received Epipen training and asthma training and there are named First Aiders in school.

Through Continuing Professional Development Staff are encouraged to reflect and develop their skills in order to meet the needs of the children.

This is done via specialist teacher and Educational Psychologist support and advice, on- line training via The National College and courses run by Lancashire Emotional Health in Schools and Colleges. The SENDCO is a qualified specialist Spld (Dyslexia) Teacher. One of the HLTA's is British Sign Language (BSL) Level 2 qualified. Several TA's have also attended speech and language courses to support particular pupils and work with Speech and Language Therapist to deliver specific programmes to individuals and groups.

SEND pupils' progress and support are monitored closely to enable pupils to meet their full potential. A tracking system is used in school to track the progress of pupils receiving the Pupil Premium as well as pupils with SEND.

## **Reviewing and Evaluating Outcomes**

### **What the school provides**

Every year pupils with an Education, Health and Care Plan will have an Annual Review meeting. Parents are invited to contribute and attend the review in order to discuss their child's progress and needs. The SENDCO provides parents with copies of the relevant paperwork and invites any other agencies involved with the pupil to contribute or attend the meeting as well. Pupils are also asked to attend and make a contribution to the review. SEND pupils have reviews each term to enable parents to meet with the class teacher to discuss their child's progress and needs. Broadway Primary School also operates an Open Door policy with regards to any concerns a parent may have.

## Keeping Children Safe

### What the school provides

The Educational Visits Co-ordinator (EVC) carries out Risk Assessments where necessary and teachers complete risk assessments before going on educational trips.

Pupils up to Year 4 are handed over by the class teacher to the appropriate parent/carer. This can continue further up the school on request if necessary.

The Playground Co-ordinator and a member of staff from each class is on duty during each morning break. The Head, Deputy Head Teacher or member of the Senior Leadership Team (SLT) supervises each lunch break with the lunchtime support staff, along with the Playground Co-ordinator.

The number of Teaching assistants that support a class varies depending on the needs of the pupils, although in the Reception Class there is at least one Teaching Assistant in addition to the class teacher.

Parents can access the Anti-Bullying Policy on the school website.

Staff within school follow the guidance outlined in Keeping Children Safe in Education 2022 with regular training and updates.

## Health (including Emotional Health and Wellbeing)

### What the school provides

If a pupil needs to take prescribed medicine in school it is recorded with details of the dosage and frequency. Parents are asked to complete and sign a form to grant authorisation to administer the medicine to their child. Parents may also come into school during the day to administer un-prescribed medicine if necessary.

Pupils with specific medical conditions will have a Health Care Plan drawn up based upon the information provided by parents and medical advice. A Health Care Plan will contain information regarding the nature of the medical condition and any procedures that need to be put in place within school. These are passed on to the relevant Class Teacher.

There are named first aiders that receive regular training to update and refresh their knowledge so that they are familiar with what action to take in the event of an emergency. In addition, Asthma, Diabetes and Epipen training are provided by the School Nurse and other NHS professionals to ensure the relevant staff are conversant with the appropriate action or medical procedure required for the named pupil. There is also a learning mentor available to pupils that may require pastoral support.

Parents can access the Supporting Pupil's with Medical Conditions policy on the school website.

## Communication with Parents

### What the school provides

The school prospectus and website contain information about the school and details of all the staff currently employed. There are 2 parent evenings a year to provide opportunities for parents to discuss the progress of their child. Additional appointments with teaching staff can be made by email, telephone or text. School uses a text messaging service to provide parents with important information and reminders. A weekly newsletter can be accessed from a text link or sent home by request so that parents are aware of forthcoming events and initiatives within school. An annual parent questionnaire is also provided for parents to record their views and suggestions which help to form school action plans.

## Working Together

### What the school provides

There is a School Council for pupils to contribute their own views and make a real difference to school life. Parents also have many opportunities to give their views for example at Parent Evenings, Annual Reviews, Teaching and Learning Plan reviews, the parent questionnaire and PTFA meetings. Elections to the Governing Body are also held when a vacancy arises.

## What help and support is available for the family?

### What the school provides

There is an annual induction meeting for parents of new Reception pupils. The meeting gives parents the opportunity to meet the class teacher and find out more about the school.

The SENDCO may be able to signpost parents to other agencies that can support them and their child.

If a parent required a Travel plan to get their child to and from school this would be dealt with by the class teacher, SENDCO and Head Teacher if required.

The Class Teacher or Head Teacher can offer help with forms if this is required.

## Transition to Secondary School

### What the school provides

Pupils in Year 5 have the opportunity to attend a “taster” day at the local High School.

Each year pupils visit their forthcoming High School for taster sessions and the teachers from the local High Schools visit to help ease the transition from Year 6 to Year 7.

We can also organise extra visits for SEND pupils and put in place a transition plan to help them prepare for their new High School.

## Extra Curricular Activities

### What the school provides

There is a daily Breakfast Club and After School club available to all pupils called Busy Bees Club. This is a charged service which can be booked and paid for on line.

In school there are opportunities for pupils to learn to play a musical instrument at a fee through Lancashire Music Service.

We are an Outdoor Play and Learning OPAL school and have a Playground Co-ordinator that works outside with individual children, groups and classes throughout the day. The playground has many different areas which encourage and develop the children’s social and communication skills, fine and gross motor skills, ability to weigh up risk, be active and most importantly have fun.

There are also a variety of clubs that run at different times throughout the year such as Gardening, Football, Pokemon, Netball, ICT, Cookery Club, Board games, Lego Club, Dance.